



Hinckley & Bosworth  
Borough Council

*A Borough to be proud of*

## Scale of Fees & Charges



*Hinckley: Farmers Market*

# 2013 / 2014

Operative from 1<sup>st</sup> April 2013

## Scale of Fees and Charges 2013/14

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## Scale of Fees and Charges 2013/14

*The figures quoted in the Fees and Charges book are shown GROSS, i.e. including VAT where VAT is chargeable.*

### VAT LIABILITY

The Council's Fees and Charges booklet incorporates a guide to identify the VAT liability for individual charges and most day to day queries can be resolved by reference to the relevant sections.

If any unusual or complex queries arise they should be referred to the Accountancy Section, Extension 5609 who will help.

As VAT regulations are continually changing the book will be updated and revised accordingly.

There are three rates of VAT depending on the goods or services provided:

- Standard rate 20.0%
- Reduced rate (e.g. domestic fuel and power) 5%
- Zero rate 0%

(The standard rate of VAT rose from 17½% to 20% on 4<sup>th</sup> January 2011)

There are also some goods and services that are:

- exempt from VAT, or
- outside the UK VAT system altogether (e.g. fees that are fixed by law, known as 'statutory fees')

Where the supply of goods or services is not subject to VAT, the VAT liability will either be exempt or non-business. Supplies which are zero rated are still taxable supplies but no VAT is due. Non-business activities are those for which Public Authorities have a statutory duty or are enshrined in legislation. Exempt supplies are those which are specifically exempt from VAT by statute. Though no VAT charge arises from either categorisation, it is still important to identify correctly the type of liability involved in order to meet statutory requirements.

CATEGORY	VAT	2012/13	2013/14	% increase
		£	£	
<b>CEMETERIES</b>				
<b>1. Interments</b>				
of the body of a child up to the age of 18 yrs inclusive. <i>Interment of the body of a child up to 18 years of age is free into a single depth grave. Where interments are required at double depth or below then single depth interment charges for over 18's will apply.</i>	Non-Business	No Charge	No Charge	-
of the body of a person whose age exceeded 18 yrs (inc.Caskets & Brick Graves)				
Single depth grave	Non-Business	385.00	397.00	3.12%
Double depth	Non-Business	445.00	459.00	3.15%
Triple depth grave	Non-Business	510.00	526.00	3.14%
of a Cremation Casket in a grave				
Casket depth	Non-Business	115.00	119.00	3.48%
Double depth / In a brick grave or kerbed/concrete top	Non-Business	180.00	186.00	3.33%
Scattering of cremated remains	Non-Business	90.00	93.00	3.33%
Sexton led interment (in addition to above charges)	Non-Business	30.00	31.00	3.33%
Memorial repair	Non-Business	P.O.A	P.O.A	-
<b>Note:</b> - If resident outside Special Expense Area = double fees - Except for residents who had lived within the area for at least 25 years, but who lived outside the area for health care or welfare reasons for no longer than five years immediately prior to their death. - where available, work in the Cemeteries on Saturdays or Sundays will attract double fees				
<b>2. Exclusive Rights of Burial for 70 Years</b>				
Casket plot 150 x 90cm (5'x3') (up to 2 caskets/Ashes Interment)	Non-Business	175.00	181.00	3.43%
Casket plot 150 x 90cm (5'x3'6") (up to 4 caskets/Ashes Interment)	Non-Business	260.00	268.00	3.08%
Grave plot 150 x 90cm (5' x 3') (Children)	Non-Business	175.00	181.00	3.43%
Grave plot 240 x 120cm (8'x4')	Non-Business	425.00	439.00	3.29%
Reservation Fee	Non-Business	60.00	62.00	3.33%
<b>Note:</b> - If grave is being purchased for the interment of someone who was not resident in Hinckley then double fees apply.				
<b>3. Rights to Erect Memorial on a Grave Plot</b>				
A memorial not exceeding 105cm wide (3' 6") and 120cm high (4')	Non-Business	125.00	129.00	3.20%
Kerb (where permitted)	Non-Business	220.00	227.00	3.18%
A memorial not exceeding 30cm (1') high	Non-Business	70.00	72.00	2.86%
Memorial kerb (In Garden of Rest)	Non-Business	100.00	103.00	3.00%
Install plaque on remembrance wall	Non-Business	80.00	83.00	3.75%
Additional Inscriptions	Non-Business	55.00	57.00	3.64%
# Note conditions apply to size of memorials in childrens section and casket section				
<b>Note:</b> Right to erect replacement memorials no charge. Changed memorials priced as above.				
<b>Other Charges (incl. VAT)</b>				
Entries in Book of Remembrance per line	Standard Rated	25.00	26.00	4.00%
Copy of Book of Remembrance page	Standard Rated	10.00	10.00	0.00%
Service in Cemetery Chapel	Non-Business	100.00	103.00	3.00%
Exhumations	Non-Business			
		Triple interment fees	Triple interment fees	
Memorial Bench – Subject to Location availability	Standard Rated	£1,000	£1,032	3.20%
Memorial Tree - Subject to Location availability	Standard Rated	275.00	284.00	3.27%
Memorial plaque free standing (incl installation)	Standard Rated	375.00	387.00	3.20%
Search and Copy per burial record (where death occurred more than 5 years before search)	Standard Rated	10.00	10.00	0.00%
Soil removal from grave side for burial	Exempt	100.00	103.00	3.00%
Copy of entry in burial register	Standard Rated	2.00	2.00	0.00%
Natural burials / woodland scattering = same prices as for traditional burials/scatterings	Non-Business	POA	POA	-

CATEGORY		VAT	2012/13 £	2013/14 £	% increase
<b>GREEN SPACES &amp; EVENTS</b>					
<b>Professional Fees</b>					
Professional Fees	Parks & Cemetery matters/staff led activities/ hour	Standard Rated	39.00	40.00	2.56%
Lost Keys		Standard Rated	30.00	31.00	3.33%
<b>Bowls – Hollycroft Park</b>					
Season Ticket -	Over 60 or Students under 18 in full-time education	Exempt	50.00	52.00	4.00%
	Ordinary	Exempt	73.00	75.00	2.74%
Per Hour	Over 60 or Students under 18 in full-time education	Standard Rated	3.25	3.35	3.08%
	Ordinary	Standard Rated	5.75	5.90	2.61%
<i>Note: - New members first season green fees = 10% discount</i>					
<b>Tennis – Hollycroft Park</b>					
Per Court per Hour	Adult	Standard Rated	6.75	7.00	3.70%
	Over 60 or Students under 18 in full-time education	Standard Rated	4.50	4.65	3.33%
	Mixed (Adult & Concession)	Standard Rated	5.50	5.70	3.64%
Deposits		Standard Rated	5.00	5.00	0.00%
<b>Pitch &amp; Put – Hollycroft Park</b>					
Adult		Standard Rated	3.00	3.10	3.33%
Junior		Standard Rated	1.50	1.55	3.33%
Golf Balls & Clubs -	Deposit	Standard Rated	5.00	5.00	0.00%
	Penalty - lost Balls	Standard Rated	2.50	2.55	2.00%
	Penalty - lost Clubs	Standard Rated	10.00	10.00	0.00%
Groups of 10 or more students under 18 in full time education (price per person)		Standard Rated	1.25	1.30	4.00%
<b>Hollycroft Park, Argents Mead, Parks &amp; Open Spaces</b>					
Hire of Bandstand, Parks and Open Spaces (Commercial Events) per day		Exempt	320.00	330.00	3.13%
Hire of Bandstand (Community Events) per day		Exempt	No Charge	no charge	-
Hire of Bandstand (Registered Charities) per day		Exempt	No Charge	no charge	-
Hire of Bandstand (Schools)		Exempt	No Charge	no charge	-
Parks and Open Spaces (Fair & Circuses)		Exempt	375.00	387.00	3.20%
Bond (Fairs & Circuses)		Exempt	600.00	620.00	3.33%
Community / Non Profit Making Organisations		Exempt	No charge	no charge	-
Registered Charities		Exempt	No charge	no charge	-
Exclusive Rights to Sell Ice Cream		Standard Rated	Sealed Bids	Sealed bids	-
Commercial use of Parks and Open spaces for Fitness Training or Dog Training (Annual Licence Fee)		Exempt		100.00	New Charge
<b>Events</b>					
Food Stalls		Standard Rated	55.00	55.00	0.00%
Other Stalls		Standard Rated	35.00	35.00	0.00%
Leisure Activities including Rides		Standard Rated	45.00	45.00	0.00%
Daily Right to Sell Ice Cream at an event		Standard Rated	30.00	30.00	0.00%
<b>Football &amp; Cricket Pitches</b>					
Pitch per 11 matches (per season)					
	Team in the Borough pitch only	Exempt	240.00	248.00	3.33%
	Team in the Borough pitch with changing room	Exempt	480.00	495.00	3.13%
	Team Outside Borough pitch only	Exempt	325.00	335.00	3.08%
	Team Outside Borough pitch with changing room	Exempt	600.00	620.00	3.33%
Junior		Exempt	1/2 adult fee	1/2 adult fee	-
Casual lettings - Per Match facilities	Teams in the Borough	Standard Rated	65.00	67.00	3.08%
	Teams outside Borough	Standard Rated	75.00	77.00	2.67%
Casual lettings - Per Match without facilities: Teams in the Borough		Standard Rated	35.00	36.00	2.86%
	Teams outside Borough	Standard Rated	45.00	46.00	2.22%
Junior		Exempt	1/2 adult fee	1/2 adult fee	-
Pavilion only			1/2 fee with facilities	1/2 fee with facilities	-
Practice pitch - per session (max 2 hours)		Standard Rated	15.00	15.00	0.00%

CATEGORY	VAT	2012/13	2013/14	% increase
		£	£	
<b>Allotments</b>				
Existing Tenants - Rent per 83.61m <sup>2</sup> (100yds <sup>2</sup> ) per annum or pro rata with water *	Non-Business	15.00	16.00	6.67%
- Rent per 83.61m <sup>2</sup> (100yds <sup>2</sup> ) per annum or pro rata without water *	Non-Business	11.00	12.00	9.09%
New Tenants - Rent per 83.61m <sup>2</sup> (100yds <sup>2</sup> ) per annum or pro rata with water	Non-Business	15.00	16.00	6.67%
- Rent per 83.61m <sup>2</sup> (100yds <sup>2</sup> ) per annum or pro rata without water	Non-Business	11.00	12.00	9.09%

**Note:- All tenants over 60 to receive a 25% discount**

\* 50% Reduction for existing tenants over 60 if occupied prior to April 2008

#### Countryside Management

Hire of Burbage Common Visitor Centre

Fee per hour or part thereof	Exempt	27.00	28.00	3.70%
Guided Walks / staff led activities				
Educational - Per Adults	Exempt	2.50	2.60	4.00%
Educational - Per Child	Exempt	2.00	2.05	2.50%
Non Educational - Per Adult	Exempt	2.50	2.60	4.00%
Non Educational - Per Child	Exempt	2.00	2.05	2.50%
Timber per trailer full (subject to availability)	Standard Rated	50.00	52.00	4.00%
Bark chippings per trailer full (subject to availability)	Standard Rated	50.00	52.00	4.00%
Delivery of Timber / Chippings	Standard Rated	POA	POA	-

CATEGORY	VAT	2012/13	2013/14	% increase
		£	£	
<b>LICENCES</b>				
<b>Taxis</b>				
Hackney Carriage Vehicle Licence	Non-Business	225.00	236.00	4.89%
Hackney Carriage Vehicle Licence (6 month licence >7 years old)	Non-Business	112.50	118.00	4.89%
Private Hire Vehicle Licence	Non-Business	225.00	236.00	4.89%
Private Hire Operators Licence	Non-Business	282.00	282.00	0.00%
Private or Hackney Carriage Drivers Licence	Non-Business	72.00	76.00	5.56%
Transfer Hackney Carriage / Private Hire Vehicle Licence	Non-Business	50.00	52.50	5.00%
<b>Hackney Carriage/Private Hire</b>				
Replacement driver's badge or vehicle licence	Non-Business	17.50	18.50	5.71%
Replacement vehicle plate	Non-Business	26.75	28.00	4.67%
Failure to attend public carriage test or second re-test	Non-Business	70.00	73.50	5.00%
Supply of list of Hackney Carriage/Private Hire vehicle operators	Non-Business	40.00	40.00	0.00%
HCV - PHV Environmental Conversion (LPG,CNG,Hybrid,Elec)	Non-Business	189.00	198.00	4.76%
<b>Sex Establishments</b>				
Sex Establishments	Non-Business	3,000.00	3,000.00	0.00%
<b>Gambling Act 2005</b>				
<b>Premises</b>				
Premises Licence	Non-Business	800.00	800.00	0.00%
Annual Fee	Non-Business	250.00	250.00	0.00%
Variation Fee	Non-Business	800.00	800.00	0.00%
Change of Circumstance	Non-Business	25.00	25.00	0.00%
Transfer of Licence	Non-Business	285.00	285.00	0.00%
Re-instatement fee	Non-Business	285.00	285.00	0.00%
Provisional Statement	Non-Business	800.00	800.00	0.00%
Copy of Licence	Non-Business	25.00	25.00	0.00%
<b>Alcohol Licenced Premises Gaming Machine Permit</b>				
New Grant	Non-Business	150.00	150.00	0.00%
Existing Operator Grant	Non-Business	100.00	100.00	0.00%
Variation	Non-Business	100.00	100.00	0.00%
Transfer of Licence	Non-Business	25.00	25.00	0.00%
Annual Fee	Non-Business	50.00	50.00	0.00%
Change of Name	Non-Business	25.00	25.00	0.00%
Notification of 2 machines	Non-Business	50.00	50.00	0.00%
<b>Prize Gaming Permit</b>				
New Grant	Non-Business	300.00	300.00	0.00%
Renewal	Non-Business	300.00	300.00	0.00%
Existing Operator Grant	Non-Business	100.00	100.00	0.00%
Change of Name	Non-Business	25.00	25.00	0.00%
Copy of Permit	Non-Business	15.00	15.00	0.00%
<b>Unlicenced FEC Gaming Machine</b>				
New Grant	Non-Business	300.00	300.00	0.00%
Renewal	Non-Business	300.00	300.00	0.00%
Existing Operator Grant	Non-Business	100.00	100.00	0.00%
Change of Name	Non-Business	25.00	25.00	0.00%
Copy of Permit	Non-Business	15.00	15.00	0.00%
<b>Club Gaming Permits</b>				
Grant	Non-Business	200.00	200.00	0.00%
Grant (Club Premises Certificate holder)	Non-Business	100.00	100.00	0.00%
Existing Operator Grant	Non-Business	100.00	100.00	0.00%
Variation	Non-Business	100.00	100.00	0.00%
Renewal	Non-Business	200.00	200.00	0.00%
Renewal (Club Premises Certificate holder)	Non-Business	100.00	100.00	0.00%
Annual Fee	Non-Business	50.00	50.00	0.00%
Copy of Permit	Non-Business	15.00	15.00	0.00%

CATEGORY		VAT	2012/13	2013/14	% increase
			£	£	
<b>Club Machine Permits</b>					
Grant		Non-Business	200.00	200.00	0.00%
Grant (Club Premises Certificate holder)		Non-Business	100.00	100.00	0.00%
Existing Operator Grant		Non-Business	100.00	100.00	0.00%
Variation		Non-Business	100.00	100.00	0.00%
Renewal		Non-Business	200.00	200.00	0.00%
Renewal (Club Premises Certificate holder)		Non-Business	100.00	100.00	0.00%
Annual Fee		Non-Business	50.00	50.00	0.00%
Copy of Permit		Non-Business	15.00	15.00	0.00%
<b>Small Society Lottery Registration</b>					
Small Society Lottery Registration		Non-Business	40.00	40.00	0.00%
Small Society Lottery Annual Fee		Non-Business	20.00	20.00	0.00%
<b>Licensing Act 2003</b>					
New Premises (subject to NNDR Band)	Band A	Non-Business	100.00	100.00	0.00%
	Band B	Non-Business	190.00	190.00	0.00%
	Band C	Non-Business	315.00	315.00	0.00%
	Band D	Non-Business	450.00	450.00	0.00%
	Band E	Non-Business	635.00	635.00	0.00%
Annual Fees (subject to NNDR Band)	Band A	Non-Business	70.00	70.00	0.00%
	Band B	Non-Business	180.00	180.00	0.00%
	Band C	Non-Business	295.00	295.00	0.00%
	Band D	Non-Business	320.00	320.00	0.00%
	Band E	Non-Business	350.00	350.00	0.00%
Personal License		Non-Business	37.00	37.00	0.00%
Temporary Event Notices		Non-Business	21.00	21.00	0.00%
Minor Variation		Non-Business	89.00	89.00	0.00%
Theft/Loss of Premises License Summary		Non-Business	10.50	10.50	0.00%
Application for Provisional Statement		Non-Business	195.00	195.00	0.00%
Change of Name & Address		Non-Business	10.50	10.50	0.00%
Application for License Variation - Specify Individual as Premises Supervisor		Non-Business	23.00	23.00	0.00%
Application to display mandatory alcohol condition for community premises		Non-Business	23.00	23.00	0.00%
Application for transfer of Premises License		Non-Business	23.00	23.00	0.00%
Interim Authority Notice		Non-Business	23.00	23.00	0.00%
Theft/Loss of Certificate of Summary		Non-Business	10.50	10.50	0.00%
Notification of Change of Rules/Name of Club		Non-Business	10.50	10.50	0.00%
Notification of Change of Address of Club		Non-Business	10.50	10.50	0.00%
Theft/Loss of Certificate of Temporary License		Non-Business	10.50	10.50	0.00%
Theft/Loss of Certificate of Personal License		Non-Business	10.50	10.50	0.00%
Right of Freeholder to be Notified of Licensing Matters		Non-Business	21.00	21.00	0.00%
<b>MARKETS</b>					
<b>Rival Markets</b>					
1 day event		Non-Business	140.00	144.50	3.21%
2 day event		Non-Business	235.00	242.50	3.19%
3 day event		Non-Business	278.00	287.00	3.24%
Street Trading Consents		Non-Business	910.00	940.00	3.30%



CATEGORY	VAT	2012/13	2013/14	% increase
		£	£	
<b>Animal Establishments</b>				
Riding Establishments*	Non-Business	94.00	97.00	3.19%
Pet Shops*				
Ordinary	Non-Business	81.00	84.00	3.70%
Where dangerous wild animals sold *	Non-Business	187.00	100.00	-46.52%
Animal Boarding*				
Home Boarders	Non-Business	68.00	70.00	2.94%
Commercial Boarders				
<25 animals boarded	Non-Business	99.00	102.00	3.03%
25 – 49	Non-Business	104.00	107.50	3.37%
50 – 150	Non-Business	115.00	119.00	3.48%
Dog Breeding *	Non-Business	110.00	113.50	3.18%
Dangerous Wild Animals *	Non-Business	165.00	100.00	-39.39%
Zoos* .	Non-Business	427.00	440.00	3.04%

**Note:-** \* Plus vet's fees where applicable

### Registration

Skin Pierces (1 off reg. Fee)				
Person	Non-Business	73.50	78.00	6.12%
Premises	Non-Business	96.00	100.00	4.17%
Cosmetic Skin Piercing & Skin-colouring				
Person	Non-Business	75.50	78.00	3.31%
Premises	Non-Business	96.00	100.00	4.17%
Hairdressers (1 off Registration Fee)				
Person	Non-Business	75.50	78.00	3.31%
Premises	Non-Business	96.00	100.00	4.17%

CATEGORY	VAT	2012/13	2013/14	% increase
		£	£	
<b>CAR PARKS</b>				
<b>Car Park Fees</b>				
<b>Short Stay</b>				
Up to 1 hour	Standard Rated	0.70	0.50	-28.57%
Over 1 hour and up to 2 hours	Standard Rated	1.20	1.00	-16.67%
Over 2 hours and up to 3 hours	Standard Rated	1.50	1.50	0.00%
Over 3 hours and up to 4 hours	Standard Rated	2.60	2.60	0.00%
Over 4 hours	Standard Rated	4.80	4.80	0.00%
<b>Long Stay</b>				
up to 5 hours	Standard Rated	1.30	1.30	0.00%
Over 5 hours	Standard Rated	2.40	2.40	0.00%
<b>Season Tickets (Limited Use)</b>				
Per year from month of issue	Standard Rated	375.00	375.00	0.00%
Per half year from month of issue	Standard Rated	200.00	200.00	0.00%
Per quarter from month of issue	Standard Rated	110.00	110.00	0.00%
Per month (valid 1st day of month)	Standard Rated	40.00	40.00	0.00%
<b>Staff season ticket</b>				
full day	Standard Rated		300.00	New Charge
half day	Standard Rated		150.00	New Charge
fixed day per day	Standard Rated		60.00	New Charge
Residents parking season ticket (restricted availability)	Standard Rated		30.00	New Charge
<b>Car Park Fines</b>				
Higher charge fines*	Non-Business	70.00	70.00	0.00%
Lower charge fines*	Non-Business	50.00	50.00	0.00%
Advertising on Car Park tickets – please contact 01455 255626	Standard Rated	POA	POA	-
<i>* Fines reduced by 50% for prompt payment (14 days)</i>				
<b>Commercial Display on Car Parks</b>				
Per day	Exempt	175.00	175.00	0.00%

CATEGORY	VAT	2012/13	2013/14	% increase		
		£	£			
<b>ENVIRONMENTAL HEALTH</b>						
<b>Pest Control</b>						
Domestic						
Rats	Standard Rated	No Charge	No Charge			
Mice	Standard Rated	48.00	50.00	4.17%		
Insects per treatment	Standard Rated	50.00	52.00	4.00%		
Insects per call-out where treatment not necessary	Standard Rated	22.00	24.00	9.09%		
Treatment of mice & insects for persons in receipt of eligible benefit	Standard Rated	24.00	24.00	0.00%		
Failed visit due to customer	Standard Rated	22.00	24.00	9.09%		
Business						
Insects and Rodents – labour per hour or part thereof	Standard Rated	50.00	51.60	3.20%		
Materials	Standard Rated	Cost + 40%	Cost + 40%	-		
Minimum Charge	Standard Rated	67.00	69.00	2.99%		
<b>Stray Dogs</b>						
Kennelling		Per day	Non-Business	14.25	14.50	1.75%
		Per occurrence (statutory fee)	Non-Business	25.00	25.00	0.00%
<b>Microchipping</b>						
	Standard Rated	18.00	12.00	-33.33%		
<b>Refuse Collection</b>						
Plastic sacks for additional residual waste - cost per 10 bags	Non-Business	11.00	11.00	0.00%		
Postage charge for delivery of 10 bags	Non-Business	1.60	1.65	3.20%		
White goods/bulky item collection - 3 items or less <i>50% reduction available for those on benefits</i>	Non-Business	20.00	20.00	0.00%		
White goods/bulky item collection - 5 items <i>50% reduction available for those on benefits</i>	Non-Business	30.00	30.00	0.00%		
Domestic special waste (incl certificate) Asbestos <i>50% reduction available for those on benefits</i>	Non-Business	150.00	POA	-		
Specialist Garden Collections (eg sheds)	Non-Business	POA	POA	-		
Additional garden waste bin rental	Non-Business	15.00	15.00	0.00%		
<b>Bin Installation (Additional to Contract)</b>						
Lamp Post Mounted	Standard Rated	117.99	121.77	3.20%		
Post Fixing Litter Bin	Standard Rated	293.94	303.35	3.20%		
Hard Standing	Standard Rated	314.64	324.71	3.20%		
Soft Standing	Standard Rated	287.73	296.94	3.20%		
Concrete Bin in Verge	Standard Rated	203.90	210.42	3.20%		
Lamp Post Mounted Dog Bin	Standard Rated	189.41	195.47	3.20%		
Dog Bin Post in Grass Area	Standard Rated	256.68	264.89	3.20%		
Dog Bin Post in Hard Area	Standard Rated	341.55	352.48	3.20%		
Empty Additional Bin (per bin per occasion)	Standard Rated	1.34	1.39	3.20%		
<b>Noise Nuisance</b>						
Return of audio equipment seized	Non-Business	150.00	150.00	0.00%		
Silencing of alarms requiring warrant (any contractors costs to be charged in addition)	Non-Business	120.00	122.00	1.67%		
Silencing of alarms without warrant (any contractors costs to be charged in addition)	Non-Business	60.00	62.00	3.33%		
Works in Default - Recovery of Costs	Non-Business	Cost + 30%	Cost + 30%	-		
<b>Other Miscellaneous Charges</b>						
Food Hygiene Courses	Non-Business	48.00	50.00	4.17%		
Food Surrender						
Certification fee	Non-Business	72.50	75.00	3.45%		
Plus transport for disposal	Non-Business	At Cost	At Cost	-		
Food register per sheet	Non-Business	25.00	26.00	4.00%		
Whole Register	Non-Business	350.00	365.00	4.29%		
Confirmation Certificate for Immigration of Food Business Details	Non-Business	42.00	45.00	7.14%		
Contaminated Land enquiries	Non-Business	62.00	63.00	1.61%		
Register of permits / authorisations	Non-Business	55.00	58.00	5.45%		
Public register - Copies of summaries	Non-Business	20.00	22.00	10.00%		
Radar keys (disabled access to toilets) - purchase price	Non-Business	3.50	3.50	0.00%		
Analysis Fees - Swimming pool water samples	Standard Rated	36.00	38.00	5.56%		
Motor Salvage Operators (3yr licence)	Non-Business	100.00	100.00	0.00%		
Health & Safety Statement of Facts	Non-Business	£30/hour	£35 / Hour	16.67%		
Recharge of officer time	Non-Business	Direct cost + 40%	Direct cost + 40%	-		

CATEGORY	VAT	2012/13	2013/14	% increase
		£	£	
<b>Private Water Supply Charges</b>				
Commercial Premises Risk Assessment	Non-Business	£30 / Hour up to maximum £500	£30 / Hour up to maximum £500	0.00%
Small Domestic Risk Assessment	Non-Business	£30/ Hour up to maximum £200	£30/ Hour up to maximum £200	0.00%
Sampling	Non-Business	£30/Hour up to maximum £100	£30/Hour up to maximum £100	0.00%
Simple Domestic Sample Analysis	Non-Business	£25	£25	0.00%
Investigation of Contamination	Non-Business	£30/Hour up to maximum £100	£30/Hour up to maximum £100	0.00%
Granting of Exceedance Authorisation	Non-Business	£30 /Hour up to maximum £100	£30 /Hour up to maximum £100	0.00%
Analysis for Check Monitoring in Commercial Premises	Non-Business	Cost plus £13 Admin Fee to max of £100	Cost plus £13 Admin Fee to max of £100	0.00%
Analysis under Audit Conditions in Commercial Premises	Non-Business	Cost plus £13 Admin Fee to max of £500	Cost plus £13 Admin Fee to max of £500	0.00%

CATEGORY	VAT	2012/13		2013/14		% increase
		£	£	£	£	
<b>NEIGHBOURHOOD WARDENS - Fixed Penalty Notices - Statutory Charges</b>						
		Payments after 10 days	Reduction for Early Payment (10 days)	Payments after 10 days	Reduction for Early Payment (10 days)	
Nuisance Parking	Non-Business	100.00	80.00	100.00	80.00	0.00%
Abandoning a vehicle	Non-Business	200.00	180.00	200.00	180.00	0.00%
Litter	Non-Business	80.00	60.00	80.00	60.00	0.00%
Street Litter Control Notices & Litter Clearing Notices	Non-Business	110.00	80.00	110.00	80.00	0.00%
Unauthorised Distribution of Literature on Designated land	Non-Business	80.00	60.00	80.00	60.00	0.00%
Graffiti & fly posting	Non-Business	80.00	60.00	80.00	60.00	0.00%
Failure to Produce Authority (Waste Transfer Notes)	Non-Business	300.00	230.00	300.00	230.00	0.00%
Failure to Furnish Documentation (Waste Carriers Licence)	Non-Business	300.00	230.00	300.00	230.00	0.00%
Offences in Relation to Waste Receptacles	Non-Business	110.00	80.00	110.00	80.00	0.00%
Offences under Dog Control Orders	Non-Business	80.00	60.00	80.00	60.00	0.00%
Allowing a Dog to Foul in a Public Place	Non-Business	50.00	50.00	50.00	50.00	0.00%
Failure to Nominate a Key-Holder (within an alarm notification area) or notify local authority in writing of nominated key-holder's details	Non-Business	80.00	60.00	80.00	60.00	0.00%
Noise from Dwellings	Non-Business	110.00	80.00	110.00	80.00	0.00%
Noise from Licensed Premises	Non-Business	500.00	500.00	500.00	500.00	0.00%

CATEGORY	2012/13		2013/14		% increase	% increase
	£	£	£	£		
<b>LEISURE CENTRE - (Fees set by the external partner, SLM)</b>						
<b>Centre Memberships</b>						
Family (2 adults 2 children U16) 12 months		45.30		46.60		2.87%
Family (2 adults 2 children U16) 9 months		37.80		38.90		2.91%
Family (2 adults 2 children U16) 6 months		28.35		29.17		2.89%
Family (2 adults 2 children U16) 3 months		23.15		23.80		2.81%
Adult 12 months		30.45		31.30		2.79%
Adult 9 months		27.30		28.10		2.93%
Adult 6 months		20.35		20.95		2.95%
Adult 3 months		15.60		16.05		2.88%
Concession 12 months		17.35		17.85		2.88%
Concession 9 months		15.30		15.75		2.94%
Concession 6 months		10.65		10.95		2.82%
Concession 3 months		8.05		8.25		2.48%
<b>Swimming</b>						
	<b>Member</b>	<b>Non-Member</b>	<b>Member</b>	<b>Non-Member</b>	<b>Member</b>	<b>Non-Member</b>
Adult	3.10	3.35	3.20	3.35	3.23%	0.00%
Senior (60 Plus)	1.45	1.55	1.50	1.60	3.45%	3.23%
Junior (Under 16)	1.55	2.00	1.60	2.05	3.23%	2.50%
Unemployed	1.55	1.95	1.60	2.05	3.23%	5.13%
Student	1.55	1.95	1.60	2.05	3.23%	5.13%
Disabled	No Charge	No Charge	No Charge	No Charge	-	-
Under 4's	No Charge	No Charge	No Charge	No Charge	-	-
Spectator	0.50	0.50	0.50	0.50	0.00%	0.00%
Splash Junior Lesson (per half hour)	3.75	3.90	3.85	4.00	2.67%	2.56%
Splash Adult Lessons (per half hour)	3.75	3.90	3.85	4.00	2.67%	2.56%
Splash Tots Lessons (per half hour)	3.75	3.90	3.85	4.00	2.67%	2.56%
Splash Private Lessons (per half hour)	18.65	18.80	19.20	19.35	2.95%	2.93%
<b>Memberships</b>						
H2GO Direct Debit	20.80		21.40		2.88%	
H2GO Paid In Full – Adult	208.00		214.00		2.88%	
<b>Pool Hire</b>						
Private Hire – Main Pool (per 1 hour)		47.50		48.85		2.84%
Private Hire – Aqua Pool (per 1 hour)		37.05		38.10		2.83%
Private Hire – Teaching Pool (per 1 hour)		32.40		33.30		2.78%
Private Hire – All 3 Pools (per 1 hour)		105.00		108.00		2.86%
<b>Fitness &amp; Health Exercise Classes</b>						
	<b>Member</b>	<b>Non-Member</b>	<b>Member</b>	<b>Non-Member</b>	<b>Member</b>	<b>Non-Member</b>
CATEGORY – 'A' Specialist Classes	3.80	4.55	3.90	4.65	2.63%	2.20%
CATEGORY – 'B' 1 hour classes	3.80	4.55	3.90	4.60	2.63%	1.10%
CATEGORY – 'C' 45 minute classes	3.80	4.55	3.90	4.60	2.63%	1.10%
CATEGORY – 'D' 30 minute classes	3.60	3.90	3.70	4.00	2.78%	2.56%
Adult Rec (2.5 hours)	3.25	3.45	3.35	3.55	3.08%	2.90%
Senior Rec / Ladies Rec (2 hours)	3.20	3.45	3.30	3.55	3.12%	2.90%
Senior Exercise (1 hour)	2.40	2.40	2.45	2.45	2.08%	2.08%
Aqua Lunchtime	2.40	2.40	2.45	2.45	2.08%	2.08%
Junior Active Class	3.15	3.30	3.25	3.40	3.17%	3.03%

CATEGORY	2012/13		2013/14		% increase	% increase
	£	£	£	£		
<b>LEISURE CENTRE - (Fees set by the external partner, SLM)</b>						
Note:- Exercise Categories are as follows:-						
CATEGORY – 'A' Specialist Classes						
Body Pump						
Body Balance						
Body Combat						
Salsa						
Ante-natal Aqua						
Post-natal Aqua						
-----						
CATEGORY – 'B' 1 Hour Classes						
Step or Step n Tone						
Aerobics / Aero Circuit						
Aqua Fit, Bums & Tums						
Circuits						
Triple Workout						
Legs/Bums/Tums						
Hi/Lo Condition						
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CATEGORY - 'C' 45 Minute Classes						
Aqua Splash						
Studio Cycling						
Body Conditioning						
Ab Blast						
Aerobics						
Step n Tone						
-----						
CATEGORY – 'D' 30 Minute Classes						
Studio Cycling						

**Fitness & Health Membership**

Single Monthly Fitness Plus	36.10	36.10	0.00%
Joint Monthly Fitness Plus	61.35	61.35	0.00%
Single Annual Fitness Plus	361.00	361.00	0.00%
Joint Annual Fitness Plus	613.00	613.00	0.00%
Single Monthly Workout	27.75	27.75	0.00%
Single Annual Workout	277.00	277.00	0.00%
Junior Active - Monthly	13.60	13.60	0.00%
Junior Active - Annual	136.00	136.00	0.00%
Concession	19.50	20.00	2.56%
Concession - Annual	195.00	200.00	2.56%
Family (Children on swim lessons)	26.90	26.90	0.00%
Daytime Membership	29.00	29.00	0.00%
Corporate	29.70	29.70	0.00%
Toning Tables - per month	28.00	28.00	0.00%
Toning Tables - per annum	280.00	280.00	0.00%

**Fitness & Health Casual**

Gym Induction	13.90	13.90	0.00%
Gym Session Casual	6.95	7.15	2.88%
Gym Session Concession (9.00am – 5.00pm only)	3.80	3.90	2.63%
GP Referral / Heartsmart Session	2.10	2.15	2.38%

**LEISURE CENTRE - (Fees set by the external partner, SLM)**

**Kidz Active - under 5's activities**

	Member	Non-Member	Member	Non-Member	Member	Non-Member
Active Antz	2.40	2.60	2.45	2.65	2.08%	1.92%
Crafty Tots	3.10	3.35	3.15	3.55	1.61%	5.97%
Mini Dribblers	3.10	3.55	3.15	3.55	1.61%	0.00%

CATEGORY	2012/13		2013/14		% increase	% increase
	£	£	£	£		
<b>Kidz Active - 5-11 years activities</b>						
Badminton	3.10	3.45	3.15	3.55	1.61%	2.90%
Basketball	3.10	3.45	3.15	3.45	1.61%	0.00%
Football	3.10	3.45	3.15	3.45	1.61%	0.00%
Trampoline	3.45	3.70	3.55	3.80	2.90%	2.70%
Holiday Activities (8.30 - 5.45)	20.00	22.25	20.55	22.90	2.75%	2.92%
Holiday Activities (9.00 – 4.00)	14.05	15.25	14.45	15.70	2.85%	2.95%
Holiday Activities (3hr session exc lunch)	4.55	4.85	4.65	5.00	2.20%	3.09%
Inclusive Sports Club	1.10	1.10	1.10	1.10	0.00%	0.00%
<b>Others</b>						
Creche (Half Hour)	0.90	1.15	0.95	1.20	5.56%	4.35%
<b>Active Kidz Birthday Parties</b>						
Minimum 10 Children (1.5 hours) Dryside	85.10	88.50	87.55	91.05	2.88%	2.88%
Additional Children (each)	5.95	6.49	6.10	6.65	2.52%	2.47%
Minimum 12 Children (1.5 hours) Wetside	98.00	102.00	100.85	104.95	2.91%	2.89%
Additional Children (each)	6.55	7.20	6.70	7.40	2.29%	2.78%
Tramplining Party	98.00	101.00	100.80	103.92	2.86%	2.89%
Bouncy Castle Party	78.00	82.45	80.25	84.85	2.88%	2.91%
Roller Disco Party	100.00	100.00	102.90	102.90	2.90%	2.90%
Non KA Sport Hall	46.55	44.60	47.90	45.90	2.90%	2.91%
Non KA Bouncy Castle	52.75	54.60	54.25	56.20	2.84%	2.93%
Non KA Pool	59.90	61.90	61.65	63.70	2.92%	2.91%
Non KA Dance	46.45	47.70	47.80	49.10	2.91%	2.94%
Extra Lifeguard	22.00		22.65		2.95%	
Extra Leader	12.60		12.95		2.78%	
Pool inflatable party	100.00	100.00	102.90	102.90	2.90%	2.90%
Dance party	77.00	80.00	79.20	82.30	2.86%	2.88%
<b>Sports Halls and Courts</b>						
Adult Admission		0.50		0.50		0.00%
Adult Badminton Court		6.90		7.10		2.90%
Concession (off peak only) Badminton		3.70		3.80		2.70%
Half Main Hall Hire		33.75		34.75		2.96%
Half Main Hall Hire 45 Minutes		22.60		23.25		2.88%
Concession (off peak only) Half Main Hall		16.20		16.65		2.78%
Small Hall		33.20		34.15		2.86%
Conference Room		31.60		32.50		2.85%
Squash Adult (peak)		5.90		6.05		2.54%
Squash Adult (off peak)		4.10		4.20		2.44%
Table Tennis Adult		5.60		5.75		2.68%
Table Tennis Concession (off peak only)		3.35		3.40		1.49%
New Activity Room		27.60		28.40		2.90%

#### Commercial Bookings

Commercial Rate 150% of Standard Charge



CATEGORY	VAT	2012/13 £	2013/14 £	% increase
<b>Markets</b>				
New traders to be charged half price on first stall for a period of 4 weeks				
Market Stall Licenced Trader				
Saturday Zone A	Exempt	27.50	27.50	0.00%
Second stall	Exempt	20.60	20.60	0.00%
Third and all subsequent stalls	Exempt	13.80	13.80	0.00%
Monday Zone A	Exempt	22.50	22.50	0.00%
Second Stall	Exempt	16.90	16.90	0.00%
Third and all subsequent stalls	Exempt	11.30	11.30	0.00%
Friday Zone A	Exempt	22.50	22.50	0.00%
Second Stall	Exempt	16.90	16.90	0.00%
Third and all subsequent stalls	Exempt	11.30	11.30	0.00%
Saturday Zone B	Exempt	13.80	13.80	0.00%
Second Stall	Exempt	10.30	10.30	0.00%
Third and all subsequent stalls	Exempt	6.90	6.90	0.00%
Monday Zone B	Exempt	11.30	11.30	0.00%
Second Stall	Exempt	8.40	8.40	0.00%
Third and all subsequent stalls	Exempt	5.60	5.60	0.00%
Friday Zone B	Exempt	11.30	11.30	0.00%
Second Stall	Exempt	8.40	8.40	0.00%
Third and all subsequent stalls	Exempt	5.60	5.60	0.00%
Saturday Zone C	Exempt	7.00	7.00	0.00%
Second Stall	Exempt	5.25	5.25	0.00%
Third and all subsequent stalls	Exempt	3.50	3.50	0.00%
Monday Zone C	Exempt	5.60	5.60	0.00%
Second Stall	Exempt	4.20	4.20	0.00%
Third and all subsequent stalls	Exempt	2.80	2.80	0.00%
Friday Zone C	Exempt	5.60	5.60	0.00%
Second Stall	Exempt	4.20	4.20	0.00%
Third and all subsequent stalls	Exempt	2.80	2.80	0.00%
Market Stall Casual Trader				
Saturday Zone A	Exempt	31.00	31.00	0.00%
Second Stall	Exempt	23.25	23.25	0.00%
Third and Subsequent Stalls	Exempt	15.50	15.50	0.00%
Monday Zone A	Exempt	25.80	25.80	0.00%
Second Stall	Exempt	19.35	19.35	0.00%
Third and Subsequent Stalls	Exempt	12.90	12.90	0.00%
Friday Zone A	Exempt	25.80	25.80	0.00%
Second Stall	Exempt	19.35	19.35	0.00%
Third and Subsequent Stalls	Exempt	12.90	12.90	0.00%
Saturday Zone B	Exempt	15.60	15.60	0.00%
Second Stall	Exempt	11.70	11.70	0.00%
Third and Subsequent Stalls	Exempt	7.80	7.80	0.00%
Umbrella Stall	Exempt	12.00	12.00	0.00%
Monday Zone B	Exempt	12.90	12.90	0.00%
Second Stall	Exempt	9.70	9.70	0.00%
Third and Subsequent Stalls	Exempt	6.50	6.50	0.00%
Umbrella Stall	Exempt	10.00	10.00	0.00%
Friday Zone B	Exempt	12.90	12.90	0.00%
Second Stall	Exempt	9.70	9.70	0.00%
Third and Subsequent Stalls	Exempt	5.90	5.90	0.00%
Umbrella Stall	Exempt	10.00	10.00	0.00%
Saturday Zone C	Exempt	7.80	7.80	0.00%
Second Stall	Exempt	5.85	5.85	0.00%
Third and all subsequent stalls	Exempt	3.90	3.90	0.00%
Monday Zone C	Exempt	6.50	6.50	0.00%
Second Stall	Exempt	4.90	4.90	0.00%
Third and all subsequent stalls	Exempt	3.25	3.25	0.00%
Friday Zone C	Exempt	6.50	6.50	0.00%
Second Stall	Exempt	4.90	4.90	0.00%
Third and all subsequent stalls	Exempt	3.25	3.25	0.00%
Charity Stall	Non-Business	POA	POA	-
Farmers Market	Exempt	21.10	21.10	0.00%
Friday Street Trading Consents per pitch	Non-Business	25.00	25.00	0.00%
Saturday Bric a Brac (in Zone B)	Exempt	10.00	10.00	0.00%

CATEGORY	VAT	2012/13 £	2013/14 £	% increase
Monday Bric a Brac (in Zone B)	Exempt	10.00	10.00	0.00%
Friday Bric a Brac (in Zone B)	Exempt	10.00	10.00	0.00%
Town Centre Commercial Displays	Standard Rated	POA	POA	-
Town Centre Large Commercial Displays (over 6m length over 3m width)	Standard Rated	£190 / day	£195 / day	2.63%

#### BUS STATION

##### Departures

StageCoach	Standard Rated	3,275	3,380	3.21%
Arriva Midlands	Standard Rated	3,275	3,380	3.21%
Centrebus	Standard Rated	3,275	3,380	3.21%
L. F. Bowens Ltd	Standard Rated	110	114	3.18%
National Holidays (per departure)	Standard Rated	0.68	0.70	2.94%
Other Coach companies (per departure)	Standard Rated	0.68	0.70	2.94%
Other Bus operators (per departure)	Standard Rated	0.23	0.24	4.35%

#### COMMERCIAL RENTS

Rent of Industrial Unit	Exempt	POA	POA	-
Rent unit at Greenfields site	Standard Rated	POA	POA	-
Rent of space in Atkins Building	Standard Rated	POA	POA	-
Rent of retail shops	Exempt	POA	POA	-

#### MISCELLANEOUS

##### Copies of Building Regulations & Planning Approvals

Extensive researching of Planning history of site or premises	Non-Business	46.68	48.17	3.20%
Single copy of individual Planning approval	Zero Rated	27.50	28.00	1.82%
Copy of Building Regulation Approval and/or Completion Certificate	Zero Rated	27.50	28.00	1.82%
Photocopying of other documentation				
Per A4 Sheet	Zero Rated	31p + p&p	10p + p&p	-67.74%
Per A3 Sheet	Zero Rated	52p + p&p	10p + p&p	-80.77%

##### Other

Aerial Photography		POA	POA	-
Written confirmation of works exempt from Building Regulations		10.00	10.00	0.00%
Written confirmation of non-existence of Building Regulations record		10.00	10.00	0.00%
Written confirmation of completion of work to which Building Regulations applied		10.00	10.00	0.00%
Building Control Surveyor attendance at emergency/enforcement incident of dangerous structure (per hour)		50.00	50.00	0.00%
Preparation and posting of documentation in relation to an emergency/enforcement incident or dangerous structure (per d		21.00	21.00	0.00%

##### Copies of Ordnance Survey Sheets for Planning/Building

##### Regulations Applications (Price per set)

1 set of copies (maximum 6 copies)	Standard Rated	29.00	30.00	3.45%
Site Location Plans including Block Plans (Max 10 copies)	Standard Rated	33.00	34.00	3.03%

##### Other Copy Charges

Tree Preservation Order	Zero Rated	31p per sheet + p&p	32p per sheet + p&p	3.23%
S106 Agreement	Zero Rated	31p per sheet + p&p	32p per sheet + p&p	3.23%

#### LOCAL LAND CHARGES

The Land Charges service is operated by Blaby District Council on behalf of Hinckley and Bosworth Borough Council.  
Please contact Blaby District Council Land Charges department for further information or to order your Land Charges search

#### BUILDING CONTROL

Building Inspection Fees - Please ring 01455 255850

CATEGORY	VAT	2012/13	2013/14	% increase
<b>Grobby Community Centre</b>		£	£	
Whole Building				
3 hour session	Exempt	36.54	37.71	3.19%
Small Room				
3 hour session	Exempt	17.59	18.15	3.18%
<b>Discounts</b>				
Registered charities (must quote registration number)	-	70%	70%	0.00%
Approved elderly persons' organisations	-	70%	70%	0.00%
Regular users – minimum usage 1 booking per week				
booked quarterly in advance with no cancellation permitted	-	10%	10%	0.00%

#### Letting of Garages & Garage Plots (HRA)

Where VAT applies, the figures quoted include VAT

<b>Garage Plots per annum</b>				
Private owners	Standard Rated	41.56	42.89	3.21%
Council house residents if let within proximity of residence	Non-Business	34.64	35.74	3.19%
Garages (Council Tenants)	Non-Business	196.81	203.11	3.20%
Garages (Non Council Tenants)	Standard Rated	236.16	243.72	3.20%
Garages (Council Tenants) not let within proximity of residence	Standard Rated	236.16	243.72	3.20%

#### Other Housing Charges (HRA)

<b>Warden Assisted Accommodation</b>				
Guest room charge per night	Standard Rated	8.49	8.76	3.16%
<b>Warden Assistance Alarm Connection</b>				
Lifeline (Weekly charge)	Standard Rated*	5.94	6.13	3.20%
Solo (Weekly charge)	Standard Rated*	4.80	4.95	3.13%
Central Control Connection (Weekly charge)	Standard Rated*	1.67	1.72	3.26%

\* Zero-rated for those with disabilities

#### Other Housing Charges (Private Sector)

Accommodation Certificate	Standard Rated	140.00	140.00	0.00%
Service of Housing Act Notices - Recovery of Cost	Non-Business	POA	POA	-
Housing - Mandatory HMO Licensing - Recovery of Cost	Non-Business	POA	POA	-

#### Bed and Breakfast charges (Homeless)

Households on JSA/IS (Weekly Charge)	Standard Rated	13.15	13.15	0.00%
Employed households (Daily Charge)	Standard Rated	13.15	13.15	0.00%
Each additional member of household (Weekly Charge)	Standard Rated	3.30	3.30	0.00%

CATEGORY	VAT	2012/13	2013/14	% increase
		£	£	
<b>Publication List</b>				
Hinckley & Bosworth Local Plan *	Zero Rated	64.00	64.00	0.00%
<b>LDF</b>				
Local Development Scheme	Zero Rated	11.00	11.00	0.00%
Statement of Community Involvement	Zero Rated	11.00	11.00	0.00%
Annual Monitoring Report	Zero Rated	11.00	11.00	0.00%
Core Strategy (December 2009) plus Sustainability Appraisal	Zero Rated	25.00	25.00	0.00%
Core Strategy Inspectors Report	Zero Rated	11.00	11.00	0.00%
Site Allocations and Generic Development Control Policies DPD Preferred Options	Zero Rated	64.00	64.00	0.00%
Hinckley Town Centre Area Action Plan (March 2011) plus Sustainability Appraisal	Zero Rated	25.00	25.00	0.00%
Earl Shilton and Barwell Area Action Plan Preferred Option (January 2011)	Zero Rated		30.00	New Charge
Shopping and Shop Fronts SPD	Zero Rated	11.00	11.00	0.00%
Affordable Housing SPD	Zero Rated	11.00	11.00	0.00%
Rural Needs SPD	Zero Rated		11.00	New Charge
Sustainable Design SPD	Zero Rated	11.00	11.00	0.00%
Play and Open Space Developer Contributions SPD	Zero Rated	11.00	11.00	0.00%
Hinckley Town Centre Strategic Transport Development Contributions SPD	Zero Rated	11.00	11.00	0.00%
Burbage Village Design Statement	Zero Rated	11.00	11.00	0.00%
Ratby Village design Statement	Zero Rated	11.00	11.00	0.00%
<b>Other Documents</b>				
Town Centre Monitor	Zero Rated	11.00	11.00	0.00%
Employment Land and Premises Study (BE Group) May 2010	Zero Rated	30.00	30.00	0.00%
Retail Capacity Study	Zero Rated	25.00	25.00	0.00%
Urban Housing Potential Study	Zero Rated	25.00	25.00	0.00%
Green Infrastructure Study	Zero Rated	30.00	30.00	0.00%
Landscape Character Assessment	Zero Rated	25.00	25.00	0.00%
Strategic Flood Risk Assessment	Zero Rated	25.00	25.00	0.00%
Biodiversity Assessment	Zero Rated	25.00	25.00	0.00%
Areas of Separation Review (March 2012)	Zero Rated		20.00	New Charge
District, Local and Neighbourhood Centre Review (February 2012)	Zero Rated		11.00	New Charge
Green Wedge Review (December 2011)	Zero Rated		20.00	New Charge
Green Wedge Allocations Topic Paper (July 2012) Assessment of New Areas	Zero Rated		20.00	New Charge
Open Space, Sport and Recreational Facilities Study (July 2011)	Zero Rated		40.00	New Charge
<b>Economic Regeneration</b>				
Hinckley & Bosworth Economic Regeneration Strategy (2009 - 2014)	Zero Rated	11.00	11.00	0.00%
<b>Conservation</b>				
Conservation Area Appraisals (Various)	Zero Rated	11.00	11.00	0.00%

**Note:** - All publications are subject to an additional charge for postage and packing

**Note:** - \* 50% discount for local residents and voluntary organisations

CATEGORY	VAT	2012/13	2013/14	% increase
		£	£	
Where VAT applies, the figures quoted <i>include</i> VAT				
<b>Register of Electors – Statutory Fees</b>				
Purchase of register in Data format (per request)	Standard Rated	20.00	20.00	0.00%
(per 1000 or part there of)	Standard Rated	1.50	1.50	0.00%
Purchase of register in Printed format (per request)	Zero Rated	10.00	10.00	0.00%
(per 1000 or part there of)	Zero Rated	5.00	5.00	0.00%
Purchase of the (printed) Marked Register per request	Zero Rated	10.00	10.00	0.00%
(per 1000 or part there of - data format)	Zero Rated	1.00	1.00	0.00%
(per 1000 or part there of - paper format)	Zero Rated	2.00	2.00	0.00%
<b>Reprographic Charges</b>				
Photocopies for members of staff and Parish Councils				
A4 per sheet – black and white	Standard Rated	4p / copy	4p / copy	0.00%
A4 per sheet – colour	Standard Rated	7p / copy	7p / copy	0.00%
A3 per sheet – black and white	Standard Rated	8p / copy	8p / copy	0.00%
A3 per sheet – colour	Standard Rated	14p / copy	14p / copy	0.00%
<b>Miscellaneous</b>				
Agendas per copy				
Council	Zero Rated	5.15	5.15	0.00%
Planning	Zero Rated	10.30	10.30	0.00%
Other Committees	Zero Rated	5.15	5.15	0.00%
Photocopies of parts of reports and other documents				
1 copy A4	Standard Rated	0.32	0.10	-68.31%
1 copy A3	Standard Rated	0.53	0.20	-61.97%
Mortgage Questionnaire	Zero Rated	87.55	87.55	0.00%
Sealing Fee for Mortgages (Redemption)	Zero Rated	77.25	77.25	0.00%
<b>Published Statement of Accounts</b>	Zero Rated	10.66 + p&p	10.66 + p&p	0.00%

CATEGORY	VAT	2012/13 £	2012/13 £	2013/14 £	2013/14 £	% increase
<b>Legal Services</b>	Where VAT applies, the figures quoted include VAT					
<b>Miscellaneous Agreements</b>						
Retrospective Consent (ex Council Properties)	Zero Rated	100.00		100		0.00%
Recharge of Legal Costs for Section 106 Agreements	Non-Business	At cost minimum fee 1,200.00		At cost minimum fee 1,200.00		0.00%
S106 Agreement Shortform Unilateral Undertaking	Non-Business	200.00		200		0.00%
Variation of S106 Agreement	Non-Business	At cost minimum fee 500.00		At cost minimum fee 500.00		0.00%
Preparation of lease for industrial unit/shop (includes Lease renewal)	Exempt	225.00		225.00		0.00%
Preparation of lease for Greenfields/Atkins (incl lease renewal)	Exempt	300.00		300.00		0.00%
Preparation of Non Standard Lease	Exempt	375.00		375.00		0.00%
Preparation of deed of licence/variation of a term of lease	Exempt	125.00		125.00		0.00%
Surrender of lease	Exempt	350.00		350.00		0.00%
Licence To Assign	Exempt	350.00		350.00		0.00%
Recharge of costs for sale/purchase of land	Exempt	At cost minimum fee 375.00		At cost minimum fee 375.00		0.00%
Preparation of a deed of release of a restrictive covenant	Standard Rated	220.00		220.00		0.00%
Open Space Land adoption	Exempt	At cost minimum fee 750.00		At cost minimum fee 750.00		0.00%
Data Protection subject to access request (Statutory Maximum)	Non-Business	10.00		10.00		0.00%
Deed of Dedication	Non-Business	275.00		275.00		0.00%
Deed of Rectification (Nil Charge if Council in error)	Standard Rated	240.00		240.00		0.00%
Right of Way (Standard easement)	Non-Business	200.00		200.00		0.00%
Retrospective Consent (RTB Properties)	Non-Business	100.00		100.00		0.00%
Postponement of charge (RTB Properties)	Non-Business	100.00		100.00		0.00%
Licence authorising change of use	Non-Business	225.00		225.00		0.00%
Grazing licences	Zero Rated	100.00		100.00		0.00%
Deed of Variation of Leases	Standard Rated	300.00		300.00		0.00%
JCT Minor Works Contract	Non-Business	100.00		100.00		0.00%
Sealing Fee	Non-Business	20.00		20.00		0.00%
<b>Charge for diversion/extinguishment of Public Rights of Way</b>						
			<b>FIRST PATH</b>	<b>EACH ADD.</b>	<b>FIRST PATH</b>	<b>EACH ADD.</b>
Stage 1 (Preliminary Consultation)	Non-Business	800.00	225.00	800.00	225.00	0.00%
Stage 2 (Making Order)	Non-Business	325.00	100.00	325.00	100.00	0.00%
			+ Advertising		+ Advertising	
Stage 3 (Submission to Secretary of State where Order opposed)	Non-Business	375.00	100.00	375.00	100.00	0.00%
Stage 4 (Confirmation of Order)	Non-Business	175.00	60.00	175.00	60.00	0.00%
			+ Advertising		+ Advertising	
<b>Note:</b> - No payment to be made until completion of Stage 2 (or such earlier stage if the matter proceeds no further) and, thereafter, at every appropriate subsequent stage						
<b>Town Police Closures</b>	Non-Business	150.00		150.00		0.00%

## Scale of fees of applications made or deemed to be made on or after 22 November 2012

Category of development	Fee payable
<p><b>A - Operations</b></p> <p>1. The erection of dwellings (other than development in category 6).</p>	<p>(1) Where the application is for outline planning permission and -</p> <p>(a) the site area does not exceed 2.5 hectares, £385 for each 0.1 hectare of the site area;</p> <p>(b) the site area exceeds 2.5 hectares, £9,527; and an additional £115 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum in total of £125,000;</p> <p>(2) in other cases -</p> <p>(a) where the number of dwellings to be created by the development is 50 or fewer, £385 for each dwellinghouse;</p> <p>(b) where the number of dwellings to be created by the development exceeds 50, £19,049; and an additional £115 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £250,000.</p>
<p>2. The erection of buildings (other than buildings in categories 1, 3, 4, 5 or 7).</p>	<p>(1) Where the application is for outline planning permission and -</p> <p>(a) the site area does not exceed 2.5 hectares, £385 for each 0.1 hectare of the site area;</p> <p>(b) the site area exceeds 2.5 hectares, £9,527; and an additional £115 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum in total of £125,000;</p> <p>(2) in other cases -</p> <p>(a) where no floor space is to be created by the development, £195;</p> <p>(b) where the area of gross floor space to be created by the development does not exceed 40 square metres, £195;</p> <p>(c) where the area of the gross floor space to be created by the development exceeds 40 square metres, but does not exceed 75 square</p>

	<p>metres, £385;</p> <p>(d) where the area of the gross floor space to be created by the development exceeds 75 square metres, but does not exceed 3750 square metres, £385 for each 75 square metres of that area;</p> <p>(e) where the area of gross floor space to be created by the development exceeds 3750 square metres, £19,049; and an additional £115 for each 75 square metres in excess of 3750 square metres, subject to a maximum in total of £250,000.</p>
<p><b>3.</b> The erection, on land used for the purposes of agriculture, of buildings to be used for agricultural purposes (other than buildings in category 4).</p>	<p>(1) where the application is for outline planning permission and -</p> <p>(a) the site area does not exceed 2.5 hectares, £385 each 0.1 hectare of the site area;</p> <p>(b) the site area exceeds 2.5 hectares, £9,527; and an additional £115 for each additional hectare in excess of 2.5 hectares, subject to a maximum in total of £125,000;</p> <p>(2) in other cases -</p> <p>(a) where the area of gross floor space to be created by the development does not exceed 465 square metres, £80;</p> <p>(b) where the area of gross floor space to be created by the development exceeds 465 square metres but does not exceed 540 square metres, £385;</p> <p>(c) where the area of the gross floor space to be created by the development exceeds 540 square metres but does not exceed 4215 square metres, £385 for the first 540 square metres, and an additional £385 for each 75 square metres in excess of 540 square metres; and</p> <p>(d) where the area of gross floor space to be created by the development exceeds 4215 square metres, £19,049; and an additional £115 for each 75 square metres in excess of 4215 square metres, subject to a maximum in total of £250,000.</p>
<p><b>4.</b> The erection of glasshouses on land used for the purposes of agriculture.</p>	<p>(1) Where the area of gross floor space to be created by the development does not exceed 465 square metres, £80;</p> <p>(2) where the area of gross floor space to be created by the development exceeds 465 square metres, £2,150.</p>



<p><b>5.</b> The erection, alteration or replacement of plant or machinery.</p>	<p>(1) Where the site area does not exceed 5 hectares, £385 for each 0.1 hectare of the site area;  (2) where the site area exceeds 5 hectares, £19,049; and an additional £115 for each 0.1 hectare in excess of 5 hectares, subject to a maximum in total of £250,000.</p>
<p><b>6.</b> The enlargement, improvement or other alteration of existing dwellinghouses.</p>	<p>(1) Where the application relates to one dwellinghouse, £172;  (2) where the application relates to two or more dwellinghouses, £339.</p>
<p><b>7.</b> The carrying out of operations (including the erection of a building) within the curtilage of an existing dwellinghouse, for purposes ancillary to the enjoyment of the dwellinghouse as such, or the erection or construction of gates, fences, walls or other means of enclosure along a boundary of the curtilage of an existing dwellinghouse.</p>	<p>£172</p>
<p><b>8.</b> The construction of car parks, service roads and other means of access on land used for the purposes of a single undertaking, where the development is required for a purpose incidental to the existing use of the land.</p>	<p>£195</p>
<p><b>9.</b> The carrying out of any operations connected with exploratory drilling for oil or natural gas.</p>	<p>(1) Where the site area does not exceed 7.5 hectares, £385 for each 0.1 hectare of the site area;  (2) where the site area exceeds 7.5 hectares, £28,750; and an additional £115 for each 0.1 hectare in excess of 7.5 hectares, subject to a maximum in total of £250,000.</p>
<p><b>10.</b> The carrying out of any operations not coming within any of the above categories.</p>	<p>(1) In the case of operations for the winning and working of minerals -  (a) where the site area does not exceed 15hectares, £195 for each 0.1 hectare of the site area;  (b) where the site area exceeds 15 hectares, £29,112; and an additional £115 for each 0.1 hectare in excess of 15 hectares, subject to a maximum in total of £65,000;  (2) in any other case, £195 for each 0.1 hectare of the site area, subject to a maximum in total of £1,690.</p>

<p><b>B - Uses of land</b></p> <p><b>11.</b> The change of use of a building to use as one or more separate dwellinghouses.</p>	<p>(1) Where the change of use is from a previous use as a single dwellinghouse to use as two or more single dwellinghouses -</p> <p>(a) where the change of use is to use as 50 or fewer dwellinghouses, £385 for each additional dwellinghouse;</p> <p>(b) where the change of use is to use as more than 50 dwellinghouses, £19,049; and an additional £115 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £250,000;</p> <p>(2) in all other cases -</p> <p>(a) where the change of use is to use as 50 or fewer dwellinghouses, £385 for each dwellinghouse;</p> <p>(b) where the change of use is to use as more than 50 dwellinghouses, £19,049; and an additional £115 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £250,000.</p>
<p><b>12.</b> The use of land for -</p> <p>(a) the disposal of refuse or waste materials;</p> <p>(b) the deposit of material remaining after minerals have been extracted from land; or</p> <p>(c) the storage of minerals in the open.</p> <p><b>13.</b> The making of a material change in the use of a building or land (other than a material change of use in category 11 or 12(a), (b) or (c)).</p>	<p>(1) Where the site area does not exceed 15 hectares, £195 for each 0.1 hectare of the site area;</p> <p>(2) where the site area exceeds 15 hectares, £29,112; and an additional £115 for each 0.1 hectare in excess of 15 hectares, subject to a maximum in total of £65,000.</p> <p>£385</p>
<p><b>C – Other applications</b></p> <p><b>14.</b> Certificate of Lawful Use or Development -</p> <p>(a) where the application relates to an existing use or development, the fee appropriate for an application for planning permission for that use or development</p> <p>(b) where the application relates to a proposed</p>	<p>Please contact your Local Planning Authority for the correct fee for this type of application</p>

use or development, half that fee.	
<b>15. Prior Notification under GDO -</b> (a) agricultural buildings (b) intention to demolish a building	£80
<b>16. Prior Notification Under GDO (Telecommunications)</b>	£385
<b>17. Hazardous Substances Consent -</b> (a) for development involving up to twice the controlled quantity (b) for development involving large quantities (c) continuance of consent without complying with a condition	Please contact your Local Planning Authority for the correct fee for this type of application
<b>18. Confirmation of compliance with condition attached to a grant of planning permission - (a) where the request relates to a permission for development which falls within category 6 or 7 of Part 2 to Schedule 1 (b) where the request relates to a permission for development which falls within any other category of that Schedule</b>	£28 per request  £97 per request
<b>19. Variation or removal of a Condition</b>	£195
<b>Application for a grant of replacement planning permission subject to a new time limit:</b>	
(a) If the application is a householder application (b) If the application is an application for major development (c) In any other case	£57 £575 £195
<b>Application for a non-material amendment following a grant of planning permission</b>	
(a) If the application is a householder application (b) In any other case	£28 £195

## Fees for advertisements

Scale of fees in respect of applications for consent to display advertisements

<b>Category of development</b>	<b>Fee payable</b>
<p><b>1.</b> Advertisement displayed externally on business premises, the forecourt of business premises or other land within the curtilage of business premises, wholly with reference to all or any of the following matters –</p> <p><b>(a)</b> the nature of the business or other activity carried out on the premises;</p> <p><b>(b)</b> the goods sold or the services provided on the premises; or</p> <p><b>(c)</b> the name and qualifications of the person carrying on such business or activity or supplying such goods or services.</p>	£110
<p><b>2.</b> Advertisements for the purpose of directing members of the public to, or otherwise drawing attention to the existence of, business premises which are in the same locality as the site on which the advertisement is to be displayed but which are not visible from that site.</p>	£110
<p><b>3.</b> All other advertisements.</p>	£385